



## **SÍM Residency Artist – in – residence Agreement** **Residency Period: February 3rd – March 31st, 2025**

*This contract (“Agreement”) is made and entered into on [Date] between **SÍM Residency**, Hafnarstræti 16 101 Reykjavík, Iceland (“Residency”), and **[Artist’s Full Name]**, residing at **[Artist’s Address]** (“Artist”), who has been accepted to participate in the SÍM Residency two-month artist-in-residence program.*

The SÍM Residency requires artists to provide the following information to confirm their identity, legal registration in the Nordic/Baltic countries, and identification details for booking flight tickets.

\*SÍM Residency takes full responsibility for safeguarding artists' personal data throughout the contract period for project implementation. After the program's completion and submission of final reports by April 15th, all contracts and documents containing personal information will be destroyed.

### **Information about the artist:**

Full name as stated on the passport or identification card

First Name (middle name):

\_\_\_\_\_

Last Name: \_\_\_\_\_

Nationality: \_\_\_\_\_

Sex: \_\_\_\_\_

Passport or identification card valid till (day, month, year): \_\_\_\_\_

Passport or identification card identification number: \_\_\_\_\_

Email: \_\_\_\_\_

Phone number: + \_\_\_\_\_

Home address: \_\_\_\_\_

Postal code: \_\_\_\_\_

City: \_\_\_\_\_

Province/state: \_\_\_\_\_

Country: \_\_\_\_\_



## Banking information

Name of the Bank:

Bank address:

SWIFT code:

IBAN code:

## Emergency Contact Information:

SÍM Residency requires artists to provide the contact details of a close family member or friend to be reached in case of an emergency.

Relationship to emergency contact: \_\_\_\_\_

Full name: \_\_\_\_\_

Phone number: + \_\_\_\_\_

Email address: \_\_\_\_\_

## 1. Residency Duration

The Artist agrees to participate in the residency from **February 3rd** to **March 31st, 2025**. This period is fixed, and any early departure or inability to participate in the full duration may result in forfeiture of program benefits, as outlined below.

## 2. Stipend and Financial Support

SÍM Residency will provide the Artist with the following financial support during the residency:

- A stipend of **€2,000** for the entire residency period.
- **€300** for material costs related to the Artist's project.
- The stipend and material cost grant will be paid for the artists on the 3<sup>rd</sup> of February 2025
- Travel expenses to and from the residency.
- A **city bus pass** valid for two months for local transportation.
- A fully-funded **expedition to the glaciers** as part of the program.

## 3. Accommodation and Amenities

The Artist will be provided with accommodation at the **SÍM Residency apartment** located at Korpúlfsstaðir, which includes the following amenities:

- A private bedroom.
- Shared access to a **project space, kitchen, living room, toilets, shower, and laundry room**.
- Clean sets of **sheets** and **towels** upon arrival.
- **Water, heating, electricity, and WiFi** are included.

- Access to **cleaning equipment** and **basic workshop tools**.
- **Free parking** on the residency premises.
- A **SÍM Membership card**, granting free access to local museums and discounts at art supply stores.

#### 4. Artist Responsibilities

The Artist agrees to:

- Fully participate in the residency program, including attendance at meetings, lectures, events, and the final exhibition.
- Engage in their proposed project and be open to collaboration, dialogue, and interaction with other residents and local artists.
- Document the project for publication on the SÍM Residency website by the end of the program.
- Maintain **open, respectful, and tolerant behavior** toward others in the residency community.
- Adhere to the **zero-tolerance policy on drug use, disturbances**, or any form of **inappropriate behavior**. Violation of this policy may result in immediate eviction from the residency.
- Artists agrees on the inner house rules as presented in the attachment nr 1.
- Artists are responsible for self-catering during the residency program, as well as additional costs that are not covered by the grant program, and full insurance.

#### 5. Eviction Policy

SÍM Residency reserves the right to **evict the Artist** from the residency if the Artist:

- Violates the terms of the residency agreement.
- Engages in the use of **illegal drugs**, creates **disturbances**, or exhibits **inappropriate behavior** that negatively impacts the residency community or program.
- Displays **intolerance or harassment** toward other residents or staff.

Eviction will result in the immediate termination of all residency benefits, and the Artist may be required to vacate the premises within 24 hours.

#### 6. Insurance

SÍM Residency does **not provide insurance** for the Artist health or accidents or their belongings. The Artist is responsible for arranging and maintaining their own **personal health insurance** and other relevant coverage for the duration of the residency.

#### 7. Release of liability and assumption of risk

By signing this contract artist agrees on terms of Release of Liability & Assumption of Risk Agreement in favor of SÍM and SÍM Residency in consideration for the opportunity to use the SÍM's and SÍM Residency's facility located at Thorsvegur 1 112 Reykjavík.

The *artist-in-residence* involved hereby, by signing below, waives and releases SÍM and SÍM Residency, its owners, agents and employees from any liability and/or claim for personal injury, property damage, or death that may arise from artists-in-residence use of the facility regardless of cause, even if such cause can be associated in any way by the acts or failures to act of SÍM, SÍM Residency or any of its agents, or employees in the installation, adjustment, inspection, maintenance and/or rental of the facility, or from the artist-in-residence use of this facility.

By signing below, *artist-in-residence* accepts total responsibility for any and all injuries or damages of any kind which may result from any use of the facility, and it is the *artist's-in-residence* intention to HOLD HARMLESS the SÍM, SÍM Residency, its agents and/or employees, for any injury sustained by *artist-in-residence* or anyone else, regardless of cause, while using the above-described facility.

#### **8. Security deposit agreement (attachment nr 2.)**

The Artist agrees to provide **valid credit card information** to SÍM Residency as a **security deposit** to cover potential costs related to **damages to the property, loss of keys**, or any other incidents that may result in additional expenses for SÍM Residency during the Artist's stay.

Agreement to be signed on the arrival to the residency.

#### **9. Cancellation Policy**

If the Artist wishes to cancel their participation in the residency program, they must notify SÍM Residency in writing at least **30 days** prior to the start of the program. Failure to do so may result in the Artist being liable for travel, accommodation and administrative costs already incurred by SÍM Residency.

SÍM Residency reserves the right to cancel the residency program due to unforeseen circumstances (e.g., natural disasters, pandemics). In such cases, the residency will work to reschedule the program or offer alternative arrangements.

#### **10. Copyright and Intellectual Property. Credentials.**

- Artists' Works: Copyright and intellectual property rights for all works created by the participating artists during the Program remain with the respective artists.
- Collaborative Content: Any content created collaboratively between the Residency, Curator, and artists (e.g., exhibition catalogs, websites, videos) will be jointly owned by all contributing parties, who will grant each other mutual usage rights for non-commercial purposes.
- All parties involved in this project, the SÍM Residency, curator, and artists, bear full responsibility for a lifetime, to mention in credits the SÍM Residency, grant program the Nordic Culture Point support for Nordic-Baltic residency programmes, artists, and curator, under all



publications, media, press releases or continuous project development as a supporter and project developers.

*“ Granted residency programme at SÍM Residency Korpúlsstaðir was funded by the Nordic-Baltic mobility programme for Culture. Residency curator Bilge Hasdemir. Residency director Martynas Petreikis ”*

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Instagram: @nordiskkulturkontakt @simresidency

## 11. Acceptance of Terms

By signing this Agreement, the Artist acknowledges that they have read and understand all the terms and conditions outlined above and agree to abide by them during their residency at SÍM.

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### Artist's Signature:

Name: [Artist's Name]

Date: [Date]

### SÍM Residency Representative Signature:

Name: Martynas Petreikis

Title: SÍM Residency Director

Date: [Date]

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This agreement is legally binding once signed by both parties. Any amendments to this contract must be made in writing and agreed upon by both the Artist and the SÍM Residency.

## Attachment nr 1.

### SÍM Residency house rules

*We have assembled this set of rules to make everyone's stay in the residency as positive and fulfilling as possible. We thank you in advance for respecting fellow residents, SIM staff and the Residency space.*

*\*Those violating rules will receive a caution. If behaviors continue, a resident may be asked to leave. Management retains the right to evict guests without caution if they damage SIM property or their behavior is dangerous/disturbing to other artists. Evicted artist will have to cover the total cost of organizing the residency program, including travel and accommodation.*

#### *Safety and Security:*

- Upon arrival, artists receive an individual set of keys. Keys are for the main doors of the residency building and each artist's room/studio.
- Artists are responsible for their belongings and should always keep their room locked.
- SIM Residency does not take responsibility for an individual artist's belongings in case of theft, fire, water damage, flood, or other accidents.
- In extreme emergencies, artists should call 112 to seek help. In other cases, if the matter is not urgent or life-threatening, contact the SIM Residency management.
- Both SIM Residency apartments have licenses from the Icelandic fire department, which adhere to safety regulations, including installing smoke detectors in each room/studio and communal areas and first aid equipment.

#### *Cleaning:*

- Artists are responsible for keeping their room and shared spaces clean throughout their stay. - Please be considerate and tidy up immediately after you have used common spaces. Do not leave unwashed items on the tables or in the sink for the next day. The rubbish from the kitchen bin should be taken to the outside bin regularly.
- There is a weekly rotating cleaning roster for common spaces.
- The joint space is thoroughly cleaned at the end of every month and ALL artists are required to attend this group cleaning session.
- Painting or drawing on the floor and walls is not allowed and will incur a cleaning/damage fee.
- At the end of the month, each artist is responsible for;

- cleaning their room and studio,
- removing bedding and placing it in the linen basket in the cleaning room,
- removing any remaining consumables or artist materials from the bathroom, your room, and the kitchen (including your food drawer, the fridge, and freezer). You may leave extra material or food with other artists, if you talk to them personally and they agree to take responsibility for these items.

#### *Care of Equipment and Property:*

Please report any damage or malfunction of equipment, including electrical appliances, showers, toilets, taps, furniture, etc.

- The management should be informed of any missing furniture or studio equipment.
- The power supply in the apartments and studio is 220 volts. Please use adapters when using electrical equipment with different voltages.

#### *Excessive Disturbance, Damage, Smoking, Alcohol, and Drug Use:*

- Smoking is forbidden inside the residency buildings, and the use of illegal drugs will not be tolerated.
- Disturbance, damage, use of drugs or excessive alcohol, any intolerance or unfriendly behavior towards other residents will result in immediate eviction.
- Quiet time is observed in the residency between the hours of 10 PM - 8 AM. Please do not play music, have loud discussions, slam doors, or make other noise that may wake fellow residents. Please be considerate of other artists and their work/home space.
- The use of toxic fluids, particularly nitro, aerosols, petrol, and benzenes, is strictly forbidden.
- Korpúlsstaðir have spaces that may be suitable for working with odorous materials. However, such materials require prior permission and clearance from the residency Manager.
- Please ask for assistance if conflicts arise between the artists in the residency.

#### **Guests and pets:**

- SÍM Residency program is designed to provide artists with a focused and immersive environment, allowing them to fully engage with their work and the collective experience of the residency. To support this goal, we do not allow artists to host visiting guests, family members, or friends in the residency apartment.

This policy ensures that each artist can remain fully dedicated to their residency without interruptions, fostering an atmosphere of concentration, collaboration, and creative growth among the group. If you wish to host visitors during your time in Iceland, we recommend arranging time with them outside the residency period. Alternatively, guests



are welcome to stay at the **SÍM Guesthouse** located downtown, though please note that guest stays are not covered by the residency grant.

-As much as we love animals, we are unable to host pets in the residency apartments due to strict regulations set by the Food and Veterinary Department.

## Attachment nr 2.

### **SÍM Residency Security Deposit Agreement Between SÍM Residency and Artist-in-Residence**

This **Security Deposit Agreement** is made and entered into on **(date)** between **SÍM Residency**, located at Hafnarstræti 16, 101 Reykjavík Iceland ("Residency"), and **[Artist's Full Name]**, residing at **[Artist's Address]** ("Artist").

#### **1. Purpose of Security Deposit**

The Artist agrees to provide **valid credit card information** to SÍM Residency as a **security deposit** to secure and cover potential costs related to **damages to the property, loss of keys**, or any other incidents that may result in additional expenses for SÍM Residency during the Artist's stay.

#### **2. Deposit Amount and Use**

The security deposit is not an upfront charge but serves as a **guarantee**. SÍM Residency will not charge the credit card unless:

- **Damage** occurs to the residency apartment or shared spaces caused by the Artist.
- The Artist **loses keys** to the residency apartment or common areas.
- Any **additional cleaning** or repair costs are required due to improper use of the facilities by the Artist.

#### **3. Credit Card Information**

The Artist agrees to provide SÍM Residency with valid credit card information before the start of the residency program. This information will be kept confidential and will only be used if necessary as outlined in this agreement.

#### **4. Conditions for Charges**

SÍM Residency may charge the provided credit card for the following:

- **Property damage:** Costs for repair or replacement of any damaged items or property in the residency apartment or shared areas, beyond normal wear and tear.
- **Key replacement:** A fee of **€ 60** for each lost or unreturned key.
- **Smoking in the residency apartment fine: € 350,00 EUR**



- **Excessive cleaning:** If additional cleaning is required due to improper use or condition of the Artist's living space beyond reasonable expectations, a fee will be charged according to cleaning service rates.

The Residency will provide a **detailed invoice** and explanation of any charges made to the Artist's credit card.

### 5. Refund of Unused Deposit

If no charges are incurred during the Artist's stay, the provided credit card will not be charged, and the security deposit will be considered null at the end of the residency period.

### 6. Artist's Responsibility

The Artist agrees to:

- Use the provided residency accommodation and shared spaces responsibly.
- Return all keys and maintain the apartment in good condition.
- Immediately report any damages, loss, or other incidents to SÍM Residency.

### 7. Validity

This agreement is valid for the duration of the Artist's stay at SÍM Residency, from **February 3rd, 2025 to March 31st, 2025**.

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#### Credit Card Information:

Card holders name: \_\_\_\_\_

Credit card type: \_\_\_\_\_

Credit card number: \_\_\_\_\_

Credit card validation date: \_\_\_\_\_

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#### Artist's Signature:

Name: [Artist's Name]

Date: [Date]

#### SÍM Residency Representative Signature:

Name: Martynas Petreikis

Title: SÍM Residency director

Date: [Date]

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This agreement is legally binding once signed by both parties. Any disputes or amendments related to this agreement must be made in writing and agreed upon by both the Artist and SÍM Residency.